



**ELECTRICAL INDUSTRY
CERTIFICATIONS ASSOCIATION**

Impartiality Policy

EICA understands the significance of providing all certification undertakings on an establishment of impartiality. EICA's staff, volunteers, and contractors will remain impartial for all activities with regards to certification.

Conflict of Interest Agreement

Every EICA Committee member and volunteer shall agree to follow the policies and procedures set forth by EICA's Conflict of Interest Agreement. Each member shall sign a conflict of Interest Agreement at the time of commencement. All committee members shall report any direct conflict to the Executive Director immediately.

Each year Committee members and employees will be required to fill out a conflict disclosure form listing any possible conflicts of interest that may have arisen in the previous year.

EICA Conflict of Interest Agreement

WHEREAS, Electrical Industry Certifications Association (EICA) wishes to protect its impartiality, as defined below, against any conflict of interest that may arise.

NOW THEREFORE, in consideration of the mutual covenants contained in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which is acknowledged, EICA and signee agree as follows:

- A. As used throughout this Agreement, the acronym "EICA" means the Electrical Industry Certifications Association.
- B. This conflict of interest policy shall apply to all EICA activities, whether this is at the Board, Committee, Employee, Examiner, Proctor, or Volunteer level when representing EICA.
- C. I will not engage in, cause, or allow to occur any actions that may result in partiality or bias from direct or unintended conflict of interest.
- D. I will disqualify myself from all discussions and considerations on any subject where I could have a possible conflict of interest.
- E. I am immediately required to disclose to EICA any and all potential conflicts of interest that could be considered to cause partiality.

IN WITNESS WHEREOF, the parties acknowledge their agreement to the foregoing as of the date first set forth above by execution of the Agreement by their respective authorized representatives.

Electrical Industry Certifications Association

SIGNEE

By (signature)

By (signature)

Printed Name

Printed Name

Title

Title

Date

Date